# **COVID** communication



Videos (YouTube) will be made on back to school procedures and sent home to students and families. At the present time, we are planning to move forward with our Elementary Meet The Teacher Day (August 27) and Middle and High School Orientations. Further details will be provided to families in August. Plans for Fall Parent Teacher Conferences (October 15) will be made at a later date.

#### **Student Technology**

To start the 2020-21 school year, all students in grades K-12 will be given basic instruction on the use of Google Classroom and Zoom when applicable. Google Classroom will be the foundational application used for online access to classroom instruction throughout the year. Whenever video conferencing is needed both Google Meet and/or Zoom will be utilized.

#### **Cameron Elementary School**

Ipads, Grade K-2 Chromebooks, Grade 3-4

Note: Elementary technology will remain in classrooms unless needed for Individual Distance Learning or Virtual Learning.

#### **Cameron Middle School**

Students will be assigned 1:1 Chromebooks

Note: Devices will be assigned 1:1 for each student for the school year and will be allowed to be taken home on a daily basis.

#### **Cameron High School**

Students will be assigned 1:1 Chromebooks

Note: Devices will be assigned 1:1 for each student for the school year and will be allowed to be taken home on a daily basis.

Updated August 18, 2020

Internet Accessibility • In the event of an Individual Distance Learning or Virtual Learning situation where a family does not have internet access within the home, please contact District Administrator Joe Leschisin. (715) 458-5600 or jleschisin@cameron.k12.wi.us.

#### Communicating Confirmed COVID-19 Cases

The School District will work closely with Barron County Public Health regarding confirmed cases of COVID-19.

#### Communication will look slightly different at each school level:

**Elementary School** – a building-wide communication is sent identifying the classroom with the confirmed case. No personally identifiable information will be provided to families at any time.

**Middle School** – a building-wide communication is sent identifying the classroom and/or grade level with the confirmed case. No personally identifiable information will be provided to families at any time.

**High School** – a building-wide communication is sent identifying the classroom and/or grade level with the confirmed case. No personally identifiable information will be provided to families at any time.

Activities and Events – a building-wide communication is sent identifying the activity/event with the confirmed case provided there are 10 or more individuals involved in the activity to maintain confidentiality. No personally identifiable information will be provided to families at any time.

#### **Face Coverings**

At the present time, the Cameron School Board has approved the face covering requirement as defined by the Governor's Order #1. All students will be required to wear a face covering unless the District is provided with health documentation that the face covering presents a risk for the student. Failure to wear a face covering will be considered and dealt with as a violation of the student dress code. A face covering means a piece of cloth or other material that is worn to cover the nose and mouth completely. A face covering includes but is not limited to a bandana, a cloth face mask, a disposable or paper mask, a neck gaiter, or a religious face covering. A face covering does not include face shields, mesh masks, masks with holes or openings, or masks with vents. NOTE: Face coverings for students in All Aboard PreSchool are not required but strongly encouraged.

#### **Grading for all Learning Models**

Assessment and grading will follow our typical practice as closely as possible. Students will receive regular feedback and grades from teachers. Most planned assessments will be administered regardless of whether we are in-person or virtual. Some modifications for assessments will need to be made for virtual learning.

#### **Additional Facility Items**

• All HVAC units will be set to maximize the amount of outside air brought into the buildings.

- District buses will be sanitized after each use.
- Student desks will be properly sanitized whenever there is a transition between students using desks or tables.

• All classroom doors will be left open throughout the school day. This will allow for better air flow within the classroom and will also reduce the need for touching doors frequently.

#### **Special Education**

**On Site Learning** • Teachers and students will follow their typical schedule. Learning experiences may be modified or removed if they require close contact for prolonged periods of time. Face shields will be used in some situations when warranted.

**Individual Distance Learning**• IEP teams will work to determine how special education services will be provided when students are out of school for any extended period of time.

**Virtual Learning** • Special education services will be provided as determined by an IEP team.

#### Social and Emotional Support

Instruction will focus on connectedness and building positive relationships.

School counseling, mental health supports and resources will be available for learning models.

Schools will continue to identify and follow referral systems for individuals who need targeted support as well as school-based mental health professionals.

#### **Other Educational Options**

Students and families that are interested in full-time virtual enrollment can apply for enrollment in Cameron Academy of Virtual Education (C.A.V.E). C.A.V.E is a virtual charter school chartered by the Cameron School District. C.A.V.E teachers are employed by the Cameron School District, but are not Cameron High School, Middle School or Elementary School teachers. Enrollment in C.A.V.E is not guaranteed. Students currently enrolled in C.A.V.E are from around the state of Wisconsin and a waiting list is in place. If room does not exist, students and families would have to consider other virtual charter school programs.

NOTE: C.A.V.E is not a member of WIAA, so students enrolled in C.A.V.E are not eligible for WIAA athletics.

## **On-Site / In-Person Instructional Delivery**

#### **Elementary Details**

**Morning Arrival** – Previously families were able to walk their child into the building before the school day had started. Families will need to drop their child off at the front doors. Parents with a 4K student may walk their child to their locker at the beginning of the day. Parents must wear masks to enter the building. Other school aged children should go directly to their designated location.

**End of The Day Procedure** – Grade levels will wait in their pod until bus dismissal. Students who are leaving with an adult at dismissal, will stay in the pod until buses leave and then be released.

**Lunch Procedures** – Each grade level will have separate lunch times. Only one grade level will be in the cafeteria at a time. Cafeteria tables will be marked with specific seating. There will be approximately six students to a lunch table.

**Breakfast Procedures** – Based on previous year numbers of students eating breakfast, students will be able to eat breakfast in the commons. Students will need to sit in every other seat. Cafeteria tables will be marked with specific seating. Breakfast time will allow for six students to a table.

**Classroom/Pod Procedures** – Plans will be developed to ensure all students are washing hands more frequently and properly throughout the day. We have sinks in every classroom. Desks and other seating arrangements will be

### **Middle School Details**

**Morning Arrival** – Students will have designated areas from 7:30 – 8:00 am during the breakfast and holding time. Anyone eating school breakfast will go to the cafeteria and maintain distancing from other students.

Grade 5 • Cafeteria

- Grade 6 Auditorium
- Grade 7 Gymnasium (South Bleachers)
- Grade 8 Gymnasium (North Bleachers)

made to give students the most space possible while in classrooms.

**Hallway Procedures** – Students will be required to move in a common direction in the hallways, either with their class or on their own. This will limit the amount of possible contact. Ex. All movement is performed in a clockwise manner.

**Playground Procedures** – All students will wash hands and sanitize immediately after coming in from recess. There will be one grade level on a playground at a time as much as possible. We have two playgrounds that the elementary school can utilize.

**Music** – Music classes will be held in the music room. Chairs will be separated to keep in compliance with physical distancing as much as possible.

**Physical Education** – Physical Education will be more fitness/cardio based. We will promote no physical contact between students.

**Guidance** – Guidance classes will be held in the grade level teacher's classroom. Individual student sessions with our guidance counselor will be held in our guidance office.

**Student Supplies** – There will be no use of community bins of markers, pencils or other school supplies within the classrooms other than the art room. Students will be expected to have individual supplies. This will include 4K students for the 2020-2021 school year. We will be limiting shared items within the classroom as much as possible.

**Hallway Procedures** – Students will be dismissed in staggered times so that students have additional space at their locker and in the restrooms. Extended time will be provided between classes to allow for bathroom and stretch breaks that may occur outside. When it is possible, lockers will be spaced between cohorts to allow maximum possible distancing. Grade level teachers will work together to keep kids separated as much as possible in common use areas such as the bathroom. Staff will monitor hallways to ensure proper physical distancing where possible.

## **On-Site / In-Person Instructional Delivery**

**Lunch Procedures** – Each grade level will eat lunch separately while another grade level is at recess. We will have additional table capacity to reduce the amount of students per table.

Students will wash hands prior to entering the lunch line or cafeteria. Students will also be trained on how to go through the lunch line and spots will be marked on the floor for distancing while in the lunch line. Lunch staff will assist in ensuring students practice physical distancing in the lunch line.

**Playground Procedures** – Each grade level will eat lunch separately while another grade level is at recess. Equipment will be reduced to eliminate potential spread of illness. After recess students will practice handwashing procedures prior to coming into the classroom.

**Classroom Procedures** – Students will be washing hands more frequently and properly throughout the day. Desks will be spaced out to the extent possible to provide added physical distancing.

Students will remain in grade-level cohorts throughout

their CORE classes. Teachers may move rooms throughout the day. If this occurs, special consideration will be given to science lab days.

Teachers will teach in a manner that is conducive to physical distancing.

**Exploratory Classes** (PE/Band/Choir/Art/FCE/ Guidance/etc...) – Students will travel to their exploratory classes. Staff will monitor hallways to ensure proper physical distancing where possible. Activities will be tailored to ensure students maintain physical distancing and reduce the sharing of materials as much as possible. Equipment will be sanitized regularly. Hygiene and handwashing practices will be enforced after any activity that may involve shared equipment.

**Student Dismissal from School** – Student dismissal at the end of the day will be staggered.

**Assemblies** – Assembly information (honor roll, back to school reminders, homecoming activities, etc) will be done in student homerooms.

#### **High School Details**

**Classroom Procedures** – Plans will be developed to ensure all students are washing hands more frequently and properly throughout the day. Desks will be spaced out to the extent possible to provide added physical distancing.

**PE/Art/Band/Music** – Activities will be tailored to ensure students maintain appropriate distancing. Equipment will be sanitized regularly. Appropriate hygiene and handwashing practices will be enforced.

**Breakfast Procedures** – High school students will pick up breakfast in the middle school and then return to the high school commons.

**Lunch Procedures** – Classrooms will do a staggered dismissal to help minimize congestion in the lunch line and lunchroom. Students will wash hands prior to entering the lunch line or cafeteria. Students will also be trained on how to go through the lunch line and spots will be marked on the floor for distancing while in the lunch line. Lunch staff will assist in ensuring students practice physical distancing in the lunch line.

**Cafeteria Seating** – Lunch tables will be adjusted so no more than four students are at a table at a time (instead

of eight). Extra tables will be brought in with chairs to allow for more seating. Students will be able to eat outside, or in the old Spanish room to allow for more distancing.

**Lunch/Free Time** – Students will be allowed to use the gym and LMC when they are done eating. We will eliminate the contact games played in the gym—mainly basketball. Gym monitors will help with physical distancing of students. Students in the LMC will sit one to a table to help maintain distancing. Students will be allowed to go to their lockers after eating.

**Hallway Procedures** – Students will be dismissed in staggered times so they have additional space at their locker and in the restrooms. We will encourage students to enter their classrooms early when they arrive instead of waiting outside the door until the bell rings.

**Student Arrival to School** – When students arrive at school they are able to spread out throughout the building.

**Student Dismissal from School** – Student dismissal at the end of the day will be staggered.

**Assemblies** – Assembly information (honor roll, back to school reminders, homecoming activities, etc) will be done in student homerooms.

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## **Individual Distance Learning**

All procedures with the On-Site/In-Person Instructional Delivery will be followed with these additional considerations for those students who are unable to attend school due to quarantine or illness.

## Elementary School Specific

**Instructional Delivery** – Teachers will have the ability to live-stream and record lessons for virtual instruction. We will work with individual families. Virtual learning will look different depending on the grade level.

Students in our PK program will not have individual devices provided. Teachers will provide hard copies of the work and activities with recorded videos available electronically.

**Student Expectations** – Daily attendance will be expected. Designated times will be provided.

## **Middle School Specific**

**Instructional Delivery** – Teachers will have the ability to live-stream and record lessons for virtual instruction. Teachers will utilize Google Classroom as well as other designated resources in grades 5-8.

**Student Expectations** – Students involved in individual distance learning will be expected to "attend" their classes at the same time they would have during the school day. Students will be expected to complete assignments in a timely manner and with teacher direction.

NOTE: Students who are absent due to illness will complete tasks in accordance with sick leave absences.

## **High School Specific**

**Instructional Delivery** – Teachers will have the ability to live-stream and record lessons.

**Student Expectations** – Students involved in individual distance learning will "attend" their classes at the same time they would have during the school day.

NOTE: Students who are absent due to illness will complete tasks in accordance with sick leave absences.

# **Virtual Learning**

Virtual Learning may occur at a classroom level, a grade level, by individual school building or for the entire District. Unless directed otherwise by Barron County Public Health, all staff will report to school for normal work schedules and will conduct instruction from individual classrooms.

#### **Classroom Level** Virtual Learning

In the event that an individual classroom is quarantined for an extended period of time, all core instruction will be delivered remotely using Google Classroom. This instruction will be delivered by the classroom teacher or another certified teacher depending on teacher availability. Elective/non-core courses may be modified or temporarily suspended in this situation. All other classes will continue to receive on-site instruction.

#### Grade Level Virtual Learning

In the event that an entire grade level is quarantined for an extended period of time, all core instruction will be delivered remotely using Google Classroom. This instruction will be delivered by grade level teachers. Elective/non-core courses may be modified or temporarily suspended in this situation. All other classes will continue to receive on-site instruction.

#### School Building Virtual Learning

In the event that an individual building is quarantined for an extended period of time, all instruction will be delivered remotely using Google Classroom. Elective/ non-core courses may be modified or temporarily suspended in this situation. In most cases, all Middle and High School level courses will be taught at similar times as their 2020-21 student schedules.

#### **District Level Virtual Learning**

In the event that the School District is shut down for an extended period of time, all instruction will be delivered remotely using Google Classroom. Elective/non-core courses may be modified or temporarily suspended in this situation. In most cases, all Middle and High School level courses will be taught at similar times as their 2020-21 student schedules.